

[illegible]

1001

TrackWise - Admin Scope Details DB: TRWISE

Admin Scope: Admin Activities

Scope, sorted by: Included in Scope (Desc)

Department	Record Type	Include In Scope
CAPA - New Jersey	Action Item	<input checked="" type="checkbox"/>
CAPA - California	Action Item	<input checked="" type="checkbox"/>
CAPA - Ireland	Action Item	<input checked="" type="checkbox"/>
Audits - Ireland	Observation	<input type="checkbox"/>
Audits - California	Audit	<input type="checkbox"/>
Audits - New Jersey	Observation	<input type="checkbox"/>
Audits - California	Observation	<input type="checkbox"/>
CAPA - California	Corrective Action	<input type="checkbox"/>
CAPA - California	Preventive Action	<input type="checkbox"/>
Audits - New Jersey	Audit	<input type="checkbox"/>
CAPA - Ireland	Corrective Action	<input type="checkbox"/>
CAPA - Ireland	Preventive Action	<input type="checkbox"/>
Audits - Ireland	Audit	<input type="checkbox"/>
CAPA - New Jersey	Corrective Action	<input type="checkbox"/>
CAPA - New Jersey	Preventive Action	<input type="checkbox"/>
Change Control - California	Request	<input type="checkbox"/>
Change Control - Ireland	Request	<input type="checkbox"/>
Change Control - New Jersey	Request	<input type="checkbox"/>
Complaints - California	Complaint	<input type="checkbox"/>
Complaints - California	Inquiry	<input type="checkbox"/>
Complaints - Ireland	Complaint	<input type="checkbox"/>
Complaints - Ireland	Inquiry	<input type="checkbox"/>

Help

OK

Cancel

1009

1011

1012

1013

FIG. 10

[illegible]

Schedule Details - Monday Friday Every Two Hours DB: TRWISE				
Admin Schedule: Monday Friday Every Two Hours				
Schedule Details:				
	Day	Start Time	End Time	Time Interval
	Sunday			
	Monday	8:00 AM	5:00 PM	120
	Tuesday	8:00 AM	5:00 PM	120
	Wednesday	8:00 AM	5:00 PM	120
	Thursday	8:00 AM	5:00 PM	120
	Friday	8:00 AM	5:00 PM	120
	Saturday			

? Help

Exit

Clear

Copy to All

Edit

FIG. 11

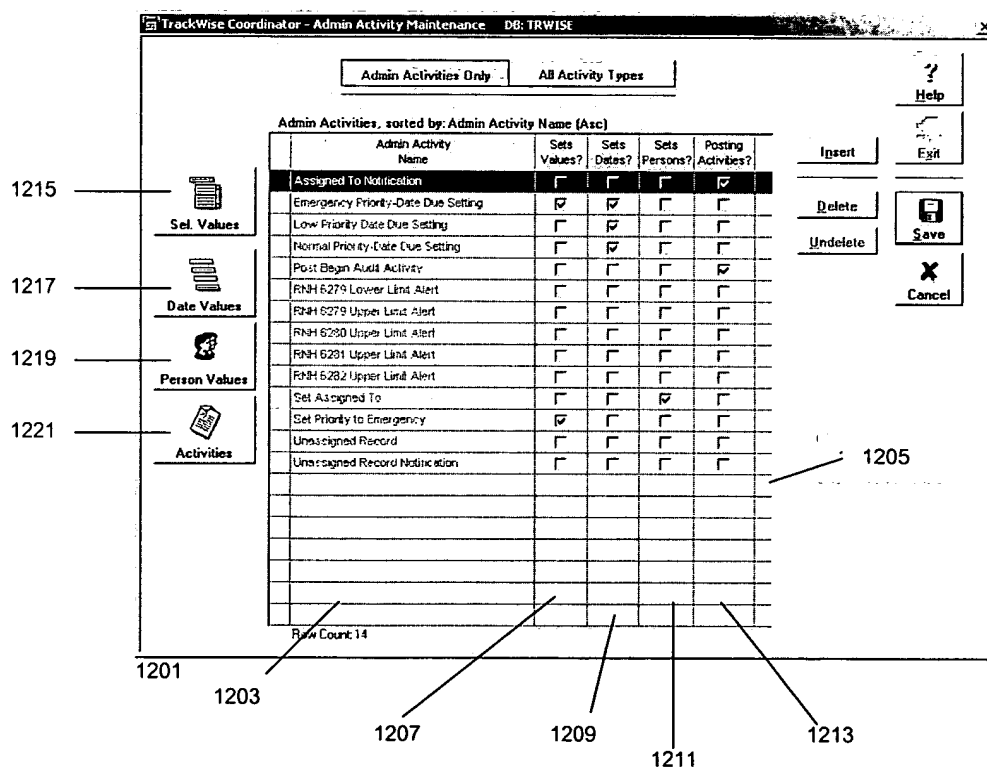


FIG. 12

Administration of Setting Selection Values

Admin Activity: Set Priority to Emergency

Set values, sorted by: Field Name (Asc)

Field Name to Set	Field Type	Operation	Set Values
Additional Samples Tested?	Selection		
Affected SOP	Selection		
Assessment Method	Selection		
Assignable Cause	Multi-Selection		
Condition	Selection		
Disposition of Samples	Selection		
Final Disposition	Selection		
Governing SOP	Selection		
Impact	Selection		
Location	Selection		
Mfg Stage	Selection		
Phase	Selection		
Priority	Selection	Set	Emergency
Product Family	Selection		
Product(s)	Multi-Selection		
Proposed Disposition	Selection		
Type	Selection		

1301 1303 1305 1307 1306 1309

1302

Help
Exit
Save
Cancel

Mfg Stage	Selection		
Phase	Selection		
Priority	Selection	Set	Emergency
Product Family	Selection	Increment	
Product(s)	Multi-Selection	Set	
Proposed Disposition	Selection	Clear	
Type	Selection		

1310 1311

Selection Values DB: TRWISE

Emergency
Low
Normal

Help
Ok
Cancel

1313

FIG 13

Administration of Setting Date Values

Admin Activity: Assigned To Notification

1402

Field to Set	If Field is Blank, Base Field to Use	+/- Add Value	Time Units	If Field Already Set, Base Field to Use	+/- Add Value	Time Units	Business Days Rule
Analyst Approval On							
Audit Start Date							
Closed On							
Date Due							
Date Occurred							
Director Approval On							
Discovery Date							
Next Audit Date							
QA Approval On							
Received Questionnaire							
Response Due Date							
Sent Questionnaire							
Supervisor Approved On							

1401 1403 1405 1407 1409 1411 1413 1412

Help
Exit
Save
Cancel

1415

Field to Set	If Field is Blank, Base Field to Use	+/- Add Value	Time Units	If Field Already Set, Base Field to Use	+/- Add Value	Time Units	Business Days Rule
Analyst Approval On							
✓ Audit Start Date	Date Created						
Closed On	Date Created						
Date Due	Date Due						
Date Occurred	Date Occurred						
Director Approval On	Director Approval Or						
Discovery Date	Discovery Date						
Next Audit Date	Next Audit Date						
QA Approval On	QA Approval On						
Received Questionnaire	Received Questionnaire						

1414

1417

1421

Closed On							
✓ Date Due	Date Created	30					
Date Occurred							

1418

1424

Closed On							
✓ Date Due	Date Created	30	Day				Calendar
Date Occurred							
Director Approval On							
Discovery Date							
Next Audit Date							

1422

1423

Minute(s)
Hour(s)
Day(s)
Week(s)

1425

FIG. 14

1501

Setting Person Fields

Admin Activity: Set Assigned To

Field to Set	If Field Is Blank, Person to Set	If Field Is Blank, Person Role to Set	If Field Already Set, Person to Set	If Field Already Set, Person Role to Set
2nd Auditor				
Analyst Approval By				
Assigned To		Customer Support		
Closed By		Customer Support		
Contact		Developer		
Director Approval By		Project Leader		
Originator		Project Manager		
Person Notified		Guesty Manager		

1503 1505 1507 1509 1511

1513

1515

Help
Exit
Save
Cancel

Administration of Setting Person Fields

Admin Activity: Set Assigned To

Field to Set	If Field Is Blank, Person to Set	If Field Is Blank, Person Role to Set	If Field Already Set, Person to Set	If Field Already Set, Person Role to Set
2nd Auditor				
Analyst Approval By				
Assigned To			Benson, Harry	
Closed By				
Contact				

1517

Help
Exit
Edit

FIG. 15

Administration of Posting Activities

Admin Activity: Post Begin Audit Activity

Activity to Post	Posting Mode	Date Reference Field	+/- Value	Time Units	Business Days Rule	Responsible by Function	Responsible by Name
Action Item(s) Complete							
All Responses Received							
*Analyst Approval							
*Approve Corrective Action							
*Approve Preventative Action							
✓ Begin Audit	Perform						
Begin Change Control	Schedule						
Begin Investigation	Perform						
*Change Control Cancelled							
Change Request							
*Close							
*Close - Defer							
*Close - Reject							
Comments							
Commitment Initiated							
Complete							
Complete Commitment							
Complete Correspondence							

Note: "Color-coded Activity Types Require Electronic Signature and can therefore be posted as Scheduled only."

1602

1601

1604

1603

1605

1607

1609

1611

Help

Exit

Save

Cancel

Administration of Posting Activities

Admin Activity: Post Begin Audit Activity

Activity to Post	Posting Mode	Date Reference Field	+/- Value	Time Units	Business Days Rule	Responsible by Function	Responsible by Name
Action Item(s) Complete							
All Responses Received							
*Analyst Approval							
*Approve Corrective Action							
*Approve Preventative Action							
✓ Begin Audit	Schedule	Current Date/Time	2	Day(s)	Calendar	207/201	
Begin Change Control							
Begin Investigation							
*Change Control Cancelled	1614			1615			
Change Request							
*Close							
*Close - Defer							
*Close - Reject							
Comments							
Commitment Initiated							
Complete							
Complete Commitment							
Complete Correspondence							

Note: "Color-coded Activity Types Require Electronic Signature and can therefore be posted as Scheduled only."

1613

1614

1615

Help

Exit

Save

Cancel

FIG. 16

